

BY-LAWS OF THE STUDENT ALUMNI ASSOCIATION

ARTICLE I **Statement of Program Purpose and Goals**

Section 1. This organization shall be known as the Student Alumni Association (SAA).

Section 2. This document supersedes any previously approved by-laws.

*Section 3. **Mission Statement:*** The SAA exists to provide an understanding of the University and the greater campus community as a whole by:

- a. promoting the spirit, pride and traditions of the University of Oregon with events and activities for the general membership body of the SAA;
- b. providing opportunities for students to develop leadership skills as members of the SAA Leadership Council;
- c. promoting greater interaction between students and alumni with networking, community service and career service events;
- d. building awareness, understanding and support for the University of Oregon Alumni Association (UOAA).
- e. provide education relating to the importance of philanthropy at the University of Oregon.
- f. develop a strong group of engaged alumni

ARTICLE II **Membership**

Section 1. General membership must be open to all students:

Exec R. 88.1 Membership: Members and officers of the SAA shall be accepted and chosen without discrimination on the basis of race, religion, political ideology, national origin, ethnicity, sex, sexual orientation, physical challenges or age. However, all members of the organization must be sincere to the goals of the SAA.

Exec R 83.1 Elections: Membership in a program may be defined by the program as long as the membership rules allow an equal opportunity for all students to participate in the program and there is no other violation of the rules of the ASUO, the University of Oregon, or the State of Oregon.

Section 2. Equal Opportunity Statement:

Exec R 82.1 Equal Opportunity: The ASUO affirms the right of all individuals to equal opportunity in education, employment and access to incidental fee funded programs and their funded activities, without regard to race, color, religion, sex, sexual orientation, age, different ability, national origin, marital status, veteran's status, or any other considerations not directly and substantially related to effective participation.

Section 3. Membership in this chapter shall be as a general member or as a member of the SAA Council, as detailed below.

Section 4. Primary qualifications of students for general membership include registration as an attendee of the University of Oregon and payment of lifetime membership dues.

Section 5. Primary qualifications of students as an SAA council member include registration as an attendee at the University of Oregon, payment of lifetime membership dues, and participation as a general member for at least one year prior to application, and completion of an application. Selection of SAA council members is detailed in Article IV.

Section 6. If a student who wants to become a general member or member of the SAA Council and is financially unable to pay membership dues; the membership fee will be paid by the SAA, provided that they meet the other requirements of membership.

ARTICLE III SAA Council

Section 1. The general membership body will be supported by the SAA Council comprised of the SAA Advisor, Co-Presidents, Committee Chairs and Committee Members for the four cornerstones: Membership, Spirit and Traditions, Student/Alumni Connection, Philanthropy.

Section 2. SAA council members shall serve a term of 1 calendar year from the date they assume office. Officers may be re-appointed for multiple years following their initial appointment but must be voted to stay in office by the Advisory Council, Co-Presidents, and Advisor.

Section 3. The Executive Committee will include the SAA Advisor, Co-Presidents and the Committee Chairs.

Section 4. The duties of the Co-Presidents shall be as follows:

a. to create the agenda for SAA Council meetings and direct those meetings;

- b. to serve as primary student liaison between the UOAA and the SAA;
- c. to attend events as noted in Article III, section 12.

Section 5. The duties of the Membership Committee Chair will be to create programs to recruit and retain members, including working with the Member and Campus-wide events committees to identify opportunities at all SAA events.

Section 6. The duties of the Spirit and Traditions Committee Chair will be working on Homecoming (parade, pep rally), Beat t-shirts, IntroDucktion, and spirit/traditions seminar.

Section 7. The duties of Student/Alumni Connections Committee Chair will be to promote a strong alumni networking and mentoring program, establish and foster student/alumni connections, Dinner with 12 Ducks, and Take a Duck to Lunch.

Section 8. The duties of the Student Philanthropy Committee Chair are to be involved with Goodsearch competitions, student philanthropy education program, speaking with their classes, University Day, Oregon Made Possible and community service.

Section 9. The duties of the SAA council members who are not members of the Executive committee shall be as follows:

- a. to serve as leaders of the organization and promote the SAA among University of Oregon students.
- b. to provide leadership for selected events in conjunction with the committee chairs;
- c. to communicate and promote agenda to the Advisory Council, Chairs, Advisor and Committees.
- d. to attend events as noted in Article III, section 12.

Section 10. All SAA council members are required to attend any event that they assist in organizing and are strongly encouraged to attend all SAA supported events. Absences will be reported as in Article VI, section 6.

Section 11. Vacancies occurring on committees or in any elected office shall be filled by appointment of the Co-Presidents with the approval of the UOAA Staff Advisor. Vacancies in the office of one Co-President shall be filled by the other Co-President. Vacancies in the office of both Presidents shall be filled by appointment of the UOAA Staff Advisor.

Section 12. Any SAA council member may be removed by the concurrence of three fourths (3/4ths) majority of the entire SAA council.

ARTICLE IV Selection of SAA Council members

Section 1. General members in good standing with at least one year of membership in the SAA may apply to become a member of the SAA Council. Applications will be submitted during Fall term. A committee comprised of the Executive Committee and the UOAA Staff Advisor will review the applications. Selected applicants will be interviewed and the announcement of new SAA council members will be made at the final SAA council meeting of the fall term. New members will begin their term of office with the Winter term.

Section 2. The date of nominations shall be announced to all general members. It is the responsibility of the Presidents to announce the date and time of the availability of applications for the SAA Council.

Section 3. The UOAA Staff Advisor is responsible for overseeing the selection of SAA council members.

Section 4. SAA council resignations shall be turned in to the Presidents. The resignation of either President shall be turned in to the UOAA Staff Advisor.

Section 5. The Presidents shall be responsible for turning Program By-Laws into the ASUO Elections Coordinator prior to elections, and for notifying the Programs Coordinator and Elections Coordinator prior to the elections.

ARTICLE V Officer Transitioning

Section 1. Newly elected officers shall take office on the first day of Winter term succeeding their appointment.

Section 2. Updating new officer contact information shall be the responsibility of the outgoing Presidents.

ARTICLE VI Meetings

Section 1. Business meetings of this organization shall be held once a month at a time and place approved by the Executive Committee as convenient and expedient.

Section 2. Attendance at business meetings and initiations shall be open to all active members. Notice of time and place of meetings shall be made by the Executive Committee at least three days prior to the date of the meeting.

Section 3. The Executive committee will meet on alternate weeks from the Business meetings.

Section 4. Special meetings may be called at any time when deemed necessary by the Presidents.

Section 5. The procedure at all meetings, chapter and committee, shall be governed by accepted Parliamentary rules of order, and members shall observe proper decorum during the sessions of the SAA Council and its various committees.

Section 6. For Executive Committee members, attendance at all Business and Executive committee meetings as described in Article VI is mandatory. For SAA Council members, attendance at all Business meetings is mandatory.

a. Excused absences from meetings includes illness, emergency or to allow for occasional schedule conflicts within reason.

b. An excused absence is one in which the Presidents are notified of the absence at least 24 hours prior to the scheduled meeting. In cases of emergency the Presidents should be notified as soon as is practical.

c. Allowance to miss one meeting per academic term without an excused absence.

d. Unexcused absences may be grounds for removal from the board as covered in Article III, section 14.

ARTICLE VII Grievances

Section 1. The UOAA Staff Advisor shall have primary responsibility for mediating disputes within the organization.

Section 2. The Co-Presidents shall have primary responsibility for interpreting by-laws.

Section 3. If mediation is unsuccessful, members shall refer to the ASUO Green Tape Notebook for dispute resolution procedures.

ARTICLE VII Dissolution of the Program

Section 1. Program dissolution shall occur by petition including the signatures of at least (three-quarters) of SAA Council members, including the signatures of the Co-Presidents.

Section 2. Upon program dissolution, fundraised money or equipment not purchased with incidental fees of state dollars shall be dispensed to the University of Oregon Alumni Association.

ARTICLE IX Amending the By-Laws

Section 1. The SAA Council shall have the power to make and amend these by-laws as may be deemed necessary.

Section 2. Amendments shall be adopted by the favorable concurrence of not less than 2/3 (two-thirds) of those SAA Council members present and voting at a publicly announced amendment meeting, provided that such amendment or amendments shall have been read in full to the SAA Council.

Section 3. The Co-Presidents shall announce amendments to general members within one week of taking effect.

Section 4. Amendments shall be effective immediately upon their adoption.