



University of Oregon Alumni Chicago Chapter

Chicago Ducks Intern Scholarship

General Information

The University of Oregon Alumni Association Chicago Chapter awards one \$1,500 Chicago Ducks Intern Scholarship annually to a UO undergraduate or graduate student participating in an internship program in the Chicago metropolitan area. The goal of the Chicago Ducks Intern Scholarship Program is to facilitate skills and career development through interactive hands-on work experience. It is designed to assist you with some, but not all, living and/or travel expenses incurred during your internship. Chicago Ducks welcomes applications from any UO student without regard to age, race, gender, disability, or ethnicity.

The scholarship is \$1,500. The application deadline is **May 19, 2024**. The recipient will be notified no later than **June 7, 2024**.

Eligibility

Please read the following requirements carefully as you consider applying for the scholarship:

1. The internship (paid or unpaid) must take place in the Chicago metropolitan area. It may be under the auspices of the University of Oregon or any other recognized internship organization.
2. You must be currently enrolled in a degree program and in good academic standing.
3. The internship must show promise of advancing your career goals, graduate school requirements, senior thesis, etc.
4. The student must complete the internship and all requirements satisfactorily, which include the following:
 - a. The internship involves a minimum of 120 hours of work, usually 20 to 30 hours/week, over 6-8 weeks, and is completed successfully.
 - b. The internship consists of substantive and supervised work related to your academic major, minor, area of concentration, or career interests.
 - c. The recipient must conduct an informational interview with a Chicago Chapter representative during the internship and complete a final report of his/her experience by the designated deadline. The report must include a written final performance evaluation on official letterhead from the internship sponsor. The recipient may also be asked to share his/her experience after the internship is completed.



Application Procedure

To apply for the UO Alumni Association Chicago Ducks Intern Scholarship, the following items must be received by **May 19, 2024**:

1. Application form (Page 3)
2. Unofficial transcript
3. Resume
4. Chicago Ducks Intern Scholarship Proposal (1 page)

This proposal details the soundness and merit of your internship. The proposal should include learning goals and how they fit into your future academic or career plans.

Please bear in mind that your proposal will serve as your writing sample, allowing you to demonstrate your communication skills. We will also be using this document to determine whether your skill set and your goals match those of the internship.

5. A letter of acceptance from the organization where the internship will take place.

Please note: Submit the application components as separate JPG or PDF files only. Any application submitted with zipped files or via a third-party file service like DropBox will not be reviewed.

Please e-mail the application components to hood.joel@gmail.com.

For questions, contact:

Joel Hood, Chicago Ducks president: hood.joel@gmail.com

A scholarship winner will be notified no later than **June 7, 2024**.

Once the announcement is made, the scholarship winner will receive \$1,500 at the beginning of the internship.



Chicago Ducks Intern Scholarship Application

Name: _____

Last First Middle

Permanent Address: _____

Street City State Zip Code Phone Number: _____ UO Student ID

Number: _____

Your completed application must include these items:

1. Unofficial transcript
2. Current resume
3. One-page intern scholarship proposal that addresses learning goals and how the internship fits into your future academic or career plans
4. Letter of acceptance from the organization where the internship will take place Application packages must be received by **Sunday, May 19, 2024**, via email at hood.joel@gmail.com.

Statement of Release:

By signing below, I allow the UO Alumni Association and association chapter(s) to release my name as the 2024 Scholarship Recipient for use on association website(s), university publications, and local newspaper announcements.

Applicant Signature

Date